

Office of the Secretary of the Commonwealth BOARD AND COMMISSION APPOINTMENTS

Are you interested in serving the Commonwealth? Consider applying to serve on one of Virginia's statewide boards and commissions. There are policy, advisory, and supervisory boards which support a range of issues and services including but not limited to agriculture, healthcare, education, and public safety. Governor Northam is committed to building a state government that works for everyone – no matter who you are or where you're from. As part of this commitment, we strive to have a diverse group of appointees on all of the Commonwealth's boards and commissions that reflect the face of Virginia. Consider applying to serve.

Office of the Secretary of the Commonwealth

1111 East Broad Street Richmond, Virginia 23219 Phone: (804) 786-2441

Contact Information

Kelly Thomasson Secretary of the Commonwealth kelly.thomasson@governor.virginia.gov

Traci DeShazor

Deputy Secretary of the Commonwealth traci.deshazor@governor.virginia.gov

Board Appointments Staff

Maribel Castañeda

Director of Board Appointments maribel.castaneda@governor.virginia.gov

Oversees Agriculture and Forestry, Authorities, Commerce and Trade, Compacts, Education, Finance, Independent Agencies, Natural Resources, and Veterans and Defense Affairs boards.

Shawn Soares

Special Assistant for Board Appointments shawn.soares@governor.virginia.gov

Oversees Administration, Education, Health and Human Resources, Independent Agencies, Legislative, Technology, Transportation, and Public Safety and Homeland Security boards.

Gubernatorial Appointments to Statewide Boards and Commissions

One of the functions of the Office of the Secretary of the Commonwealth is to assist the Governor in the appointment process.

Gubernatorial appointments are made on a rolling basis, with approximately 900 appointments made yearly.

There are three types of boards and commissions:

Advisory

An advisory board, commission, or council serves as a formal liaison between the agency and the public, ensuring that the (state) agency understands and responds to public concerns and that the activities of the agency are communicated to the public. Advisory boards provide advice and counsel to an executive branch agency.

Policy

A policy board, commission, or council is specifically charged by statute to promulgate public policies or regulations. Policy boards may also be charged by statute with adjudicating violations of those policies or regulations.

Supervisory

A supervisory board, commission or council is responsible for agency operations, including approval of appropriations requests. Supervisory boards appoint the agency director. Additionally, the board ensures that the agency director complies with all board and statutory directives. Agency directors serve at the pleasure of the board.



For more information:

Visit commonwealth.virginia.gov/boards



What is the time commitment to serve on a board?

The time commitment for each board differs and can range from quarterly meetings each year to dozens of meetings yearly. Interested applicants are encouraged to research the board for which they are applying to, by visiting the board's website and the Virginia Blue Book to learn more about the board's specific requirements.

Additionally, while most boards meet in Richmond, others host meetings around the state.

What are my responsibilities as a board member?

Board member responsibilities vary by statute and by type of board. Interested applicants are encouraged to research the board for which they are applying by visiting the board's website and the Virginia Blue Book to learn more about the specific responsibilities.

What are the requirements for serving?

Since each board differs, the requirements for serving will be different. In general, individuals must be Virginia residents and meet the eligibility requirements of the particular vacancy/board seat. Some boards have specific requirements to serve. Interested applicants are encouraged to research the board for which they are applying by visiting the board's website and the Virginia Blue Book to learn more about the specific eligibility requirements for serving.

Are board members compensated?

In general board members are not compensated; however, travel reimbursement is available for eligible board members. Interested applicants are encouraged to research the board for which they're applying by visiting the board's website and the Virginia Blue Book to learn more about the specific requirements of that board.

Can I apply for a board/commission even if there aren't any vacancies listed on your website?

While the vacancy list has the most up to date list of board and commission openings, applications are accepted on a rolling basis and will be considered as openings become available.

Where can I find more information about a particular board?

Information about Virginia's approximately 300 boards and commissions can be found in a number of different places including the Virginia Blue Book, Regulatory Town Hall, and on respective boards' websites. Most of this information can be found via an online search.



For more information on the Bluebook:

Visit bluebook.virginia.gov